## TRAVEL EXPENSE CLAIM

## See Instructions and \*Privacy Statement on separate docushare document

CLAIMANT'S NAME								SSAN OR EMPLOYEE NUMBER* DEPARTMENT							
William Douglas Hoffner											Labor & Workforce Development Ag				
POSITION BARGAINING UNIT						DIVISION OR BUREAU EMPL					EMPLOYEE M	E MIC or 4-DIGIT MAIL SERVICES CODE			
							Labor & Workforce Developm				nent Agency		E 25		
RESIDENCE ADDRESS*							HEADQUARTERS ADDRESS						TELEPHONE NUMBER		
							801 K Street, Suite 2101					916-327-9064			
CITY STATE ZIP CODE												STATE ZIP CODE			
			CA			Sacramento						95814			
	TH/YEAR	95 I (400 FEB 200 FEB	(4)	(5)	MEALS		(6)	(7)			SPORTATI		(8)	(9)	
07	2009	LOCATION						(A)	(B)	(C)		(D)			
(2)		WHERE EXPENSES WERE INCURRED	LODGING	BREAKFAST	LUNCH	O.T.,L/T, RELO.	INCIDEN- TALS		TYPE	CARFARE, TOLLS,	PRIVA Miles	TE CAR USE Amount	BUSINESS	TOTAL EXPENSES	
Date	Time	WENE MOONNED	2000110			or DINNER		COST OF TRANS	USED	PARKING	William	7 smount	EXPENSE	FOR DAY	
29	0900 1400	Sac/Emeryville/Sac							PC	4.00	156	\$85.800		89.800	
9-20-2	1330								РС		7	\$3.850		3.850	
31	1445	Sacramento							1 0			Ψ0.000		3.030	
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										1000 T 1000 T					
(10)															
(1O) SUBTOTALS									4.00	163	\$89.650		\$93.65		
COLUN	NN COL	DE (ACCTG. USE ONLY)										和正的物理			
	CLAIN	TOTAL													
								mary				(12) NORMAL WORK HOURS			
REMARKS AND DETAILS (Attach receipts/vouchers when required)				Description/		Debit Amount	Project	Activity Code	For Fiscal		(12) NORMAL WORK HOURS				
7/29 Amyris Biotech w/CalBIS & ETP				Cost Center	Exp. Godo	Dedit Amount	Code	Activity Gods	Use Only		(13) PRIVATE VEHICLE LICENSE				
renew	able fu	els development & gree													
		support.									(14) MILEAGE RATE CLAIMED				
\$4 for	tolls									\$0.550 AGENCY ACCOUNTING OFFICE					
		partment of Labor, EDI										SE ONLY	FICE		
Unemployment Ins. Appeals Board							Document Reference Prepared By			PAID BY REVOLVING FUND CHECK NUMBER					
			Total			Social Property of the Propert			]						
		ERTIFY That the above is a true stat													
gre	ater than	a privately owned vehicle was used, the rate claimed, and that I have met													
		eat belt usage.		DATE			(45) 5(5)	TURE OF CERTOS	ADDSS:	dia Trus	ND D.V.	UT.		2475	
CLAIRANA		- 55	8/5	20		(16) SIGNATURE OF DEFICER APPROVING TRAVEL A				MYD PAYME!	N-I		DATE DATE		
(17) A	IATURE :	AD THE CO.	0/-/	07	<u>&amp;</u>							8-6-09			
(17) SIGN	ATURE	NO TITLE OF AUTOMITTE	:XPEN	SES (See Item	1 / on rever	se)								DATE	
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